# Manchester City Council Report for Information

Report to: Resources and Governance Scrutiny Committee – 21 July 2020

**Subject:** Overview Report

Report of: Governance and Scrutiny Support Unit

#### **Summary**

This report provides the following information:

Recommendations Monitor

- Key Decisions
- Items for information

#### Recommendation

The Committee is invited to discuss and note the information provided.

Wards Affected: All

#### **Contact Officer:**

Name: Mike Williamson

Position: Team Leader- Scrutiny Support

Telephone: 0161 234 3071

E-mail: m.williamson@manchester.gov.uk

#### Background documents (available for public inspection):

The following documents disclose important facts on which the report is based and have been relied upon in preparing the report. Copies of the background documents are available up to 4 years after the date of the meeting. If you would like a copy please contact one of the contact officers above.

None

## 1. Monitoring Previous Recommendations

This section of the report contains recommendations made by the Committee and responses to them indicating whether the recommendation will be implemented, and if it will be, how this will be done.

Items highlighted in grey have been actioned and will be removed from future reports.

Date	Item	Recommendation	Action	Contact Officer
3 Sept 2019	RGSC/19/44 Revenue and Benefits Annual Report	To request the Director of Homelessness provide a briefing note on the level of debt owed to the Council through the use of dispersed temporary accommodation and that this includes a comparison with Local Housing Allowance rates on a ward basis.	Whilst further emails were sent on 8/6/2020 and 8/7/2020 seeking a response from the Director of Homelessness, due to the impact of COVID19, there may be a delay in receiving this	Mike Wright
3 Sept 2019	RGSC19/48&50 Domestic Violence and Abuse Review	To request that the Director of Homelessness provides Members with information on:-  • how quickly support was accessible by individuals placed in dispersed accommodation;  • when the strategic review was intended to be fully scoped; and  • the projected timescale	Whilst further emails were sent on 8/6/2020 and 8/7/2020 seeking a response from the Director of Homelessness, due to the impact of COVID19, there may be a delay in receiving this.	Mike Wright Fiona Worrall Nicola Rea

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		for the strategic review to		
		be completed and		
		anticipated costs.		
		Who will be involved in		
		the review; and		
		The budget provision		
		afforded to the review		
7 Jan	RGSC/20/2	To request that Officers	Due to the impact of COVID19, the Council will	Carol Culley
2020	The Council's	provide additional	be required to revisit its Financial Strategy and	Janice Gotts &
	Updated Financial	information to the Committee	Budget. Consequently it will only be	Strategic
	Strategy and	on the following areas in a	appropriate to provide accurate responses	Director (Growth
	Budget reports	timely manner:-	once a revised budget has been agreed.	and
	2020/21			Development)
		<ul> <li>detail of the overspends</li> </ul>		
		within Children's Services		
		and Adult Social Care		
		against their original		
		budgets		
		the expected interest		
		payment figure for		
		2020/21 in relation to the		
		capital financing cost		
		detail on the number of		
		affordable home built to		
		date which had been		
		facilitated through the		
		release of council land		
		1010400 of obtaining land		
		detail of the lease		
		agreement for the non-		
		agreement for the non-		

		core assets at Manchester Airport.		
7 Jan 2020	RGSC/20/2 The Council's Updated Financial Strategy and Budget reports 2020/21	To request that Officers and the Executive Member for Finance and Human Resources investigate the feasibility of further investment in additional public conveniences within and across the city and provide a response back to the Committee or the Neighbourhoods Scrutiny Committee, in due course	Due to the impact of COVID19, the Council will be required to revisit its Financial Strategy and Budget. Consequently it will only be appropriate to provide a response to this recommendation, once a revised budget has been agreed.	Carol Culley Cllr Ollerhead
7 Jan 2020	RGSC/20/4 Draft 'Our People Plan 2020/23	To recommend that HROD ask the performance team to do statistical analysis of the relationship between vacancy levels and sickness absence levels within individual teams to explore whether there is a relationship between the two	Whilst a response to this recommendation has been requested, due to the impact of COVID19, there may be a delay in receiving this.	Shawnna Gleeson & Director of HROD
4 Feb 2020	RGSC/20/9 Domestic violence and abuse funding and commissioning review	To request that the Strategic Director (Neighbourhoods) writes to the Mayor of Greater Manchester setting out the Council's concern around the unreasonable wait in receiving notification	Whilst a response to this recommendation has been requested, due to the impact of COVID19, there may be a delay in receiving this.	Fiona Worrall

of CSP funding and also its concern in relation to the impact in the ability to deliver domestic violence and abuse services should there be a	
reduction in this grant funding	

### 2. Key Decisions

The Council is required to publish details of key decisions that will be taken at least 28 days before the decision is due to be taken. Details of key decisions that are due to be taken are published on a monthly basis in the Register of Key Decisions.

A key decision, as defined in the Council's Constitution is an executive decision, which is likely:

- To result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates, or
- To be significant in terms of its effects on communities living or working in an area comprising two or more wards in the area of the city.

The Council Constitution defines 'significant' as being expenditure or savings (including the loss of income or capital receipts) in excess of £500k, providing that is not more than 10% of the gross operating expenditure for any budget heading in the in the Council's Revenue Budget Book, and subject to other defined exceptions.

An extract of the most recent Register of Key Decisions, published on **10 July 2020**, containing details of the decisions under the Committee's remit is included below. This is to keep members informed of what decisions are being taken and, where appropriate, include in the work programme of the Committee.

Corporate Core							
National Taekwondo Centre 2018/10/19A	Chief Executive	Not before 1st Nov 2018		Briefing Note and Heads of Terms	Richard Cohen r.cohen@manchester.gov.uk		
Enter into a 39 year lease with Sport Taekwondo UK Ltd for areas within the building.							
TC821 - Framework for the supply of Desktop Hardware 2019/03/01A	City Treasurer (Deputy Chief Executive)	Not before 1st Apr 2019		Report and Recommendation	Mike Worsley mike.worsley@manchester.gov. uk		

To seek a supplier, in order to award a contract for the supply of desktop hardware technology to support the development and deployment of the ongoing end user device strategy.				
Collyhurst Regeneration Ref: 15/005  The approval of capital expenditure for land and buildings in Collyhurst.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019	Business Case	Louise Wyman, Strategic Director (Growth and Development) louise.wyman@manchester.gov .uk
Leisure Services - External Ref: 2016/02/01C  The approval of capital expenditure on external Leisure Services land and buildings.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019	Business Case	Lee Preston I.preston2@manchester.gov.uk
Capital Investment in schools Ref: 2016/02/01D  The approval of capital expenditure in relation to the creation of school places through new builds or expansions.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019	Business Case	Amanda Corcoran, Director of Education a.corcoran@manchester.gov.uk
Estates Transformation Ref:2017/06/30D	City Treasurer (Deputy Chief	Not before 1st Mar 2019	Business Case	Richard Munns r.munns@manchester.gov.uk

The approval of capital spend to ensure that the operational estate is fit for purpose.	Executive)				
Silver Offices Refurbishment (located at The Sharp Project) Ref: 2017/07/18B	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Reports to the Executive and Full Council dated 28 June 2017	Ken Richards k.richards@manchester.gov.uk
Capital expenditure approval for the cost of refurbishment works at part of the facility.					
TC969 - Provision of LAN AND WLAN 2019/03/01E  MCC requires a delivery partner to refresh the hardware in the Comms Rooms and to design, test and implement a fit for purpose Software Defined LAN and Wifi.	City Treasurer (Deputy Chief Executive)	Not before 1st May 2019		Report and Recommendation	Andrew Blore a.blore@manchester.gov.uk
TC986 - SAP support and maintenance (2019/03/01F)  To provide support to the SAP team in order to resolve incidents.	City Treasurer (Deputy Chief Executive)	Not before 1st May 2019		Report and Recommendation	Mike Worsley mike.worsley@manchester.gov. uk
Wide Area Network provision 2019/03/01L	City Treasurer (Deputy Chief	Not before 29th Mar	_	Report and Recommendation.	Chris Wanley Director of ICT

To appoint a supplier to provide our Wide Area Network Solution.	Executive)	2019		chris.wanley@manchester.gov.uk
Strategic land and buildings acquisition 2019/06/03B  The approval of capital	City Treasurer (Deputy Chief Executive)	Not before 3rd Jul 2019	Checkpoint 4 Business Case 8 Briefing Note	Richard Cohen r.cohen@manchester.gov.uk
expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework.				
Strategic land and buildings acquisition 2019/06/03C	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2020	Checkpoint 4 Business Case 8 Briefing Note	Richard Cohen r.cohen@manchester.gov.uk
The approval of capital expenditure for the purpose of the strategic acquisition of land and buildings to support the Eastlands Regeneration Framework				
House of Sport (2019/07/26A)  Remodelling of the Regional Athletics Arena/National Squash Centre to incorporate and	City Treasurer (Deputy Chief Executive)	Not before 3rd Oct 2019	Report to Executive (Eastlands Regeneration Framework – 13.12.17, 25.07.4	Richard Cohen r.cohen@manchester.gov.uk

accommodate the relocation of sports and related institutions to be known as the House of Sport.			25.07.19) Eastlands Update Executive Report – 11.09.19 & Full Council 02.10.19	
Section 22 Empty Homes Pilot Agreement with Mosscare St Vincent's Housing Group (2019/09/23A)	City Treasurer (Deputy Chief Executive)	Not before 22nd Oct 2019	Checkpoint 4	Martin Oldfield m.oldfield@manchester.gov.uk
The approval of £2m capital expenditure from the Housing Affordability Fund for Section 22 Empty Homes Pilot Agreement with Mosscare St Vincent's, to acquire, refurbish and sell empty homes/stock surplus to requirement to first time buyers/owner occupiers.				
Paragon Mill, Royal Mills (2019/11/04F)	Chief Executive	Not before 3rd Dec 2019	Heads of Terms Delegated approval authority report	Pippa Grace pippa.grice@manchester.gov.uk
Microsoft Consultancy engagement piece Q20377 (2019/11/05A)	City Treasurer (Deputy Chief Executive)	Not before 4th Dec 2019	Report and Recommendation	Chris Wanley Director of ICT chris.wanley@manchester.gov. uk

To award a contract to allow for the Microsoft engagement and consultancy piece as part of the transition to Microsoft Office 365				
Microsoft Licenses TC718 (2019/11/05B)  To appoint a Microsoft Licensing Partner to work with the Council and revise its licensing estate.	City Treasurer (Deputy Chief Executive)	Not before 4th Dec 2019	Report and Recommendation	Chris Wanley Director of ICT chris.wanley@manchester.gov. uk
Wide Area Network (WAN) Replacement (2019/11/19B)  To grant the approval of capital expenditure for the procurement and implementation of an updated WAN for Manchester City Council.	City Treasurer (Deputy Chief Executive)	Not before 18th Dec 2019	Checkpoint 4 Business Case	Chris Wanley Director of ICT chris.wanley@manchester.gov. uk
Appointment of a supplier for Measured and Unmeasured Water Charges - TC1030 (2020/01/27A)  The purpose of this tender is to appoint one supplier to	City Treasurer (Deputy Chief Executive)	Not before 1st May 2020	Report and Recommendation	Robert Kelk, Procurement Manager r.kelk@manchester.gov.uk

form a framework water services agreement. The framework agreement will also be made available on the same basis to other AGMA local authorities and any North West based public sector funded organisation.				
Establishment of a multi- supplier framework for the supply of gas TC473 (2020/01/28A)	City Treasurer (Deputy Chief Executive)	Not before 1st May 2020	Report and Recommendation	Walter Dooley w.dooley@manchester.gov.uk
To approve a tender to establish a Multi-supplier framework for the supply of Gas. The framework agreement will also be made available on the same basis to other AGMA local authorities and any North West based public sector funded organisation.				
The acquisition of a Care Facility (2020/02/28A)  The approval of capital expenditure from Sustaining Key Initiatives budget to acquire a property to	City Treasurer (Deputy Chief Executive)	Not before 30th Mar 2020	Checkpoint 4 Busienss Case	Keith Darragh Keith Darragh@manchester.gov.uk

respond to market pressures to retain sufficient services for Manchester people, through market intervention				
Small Format Advertising TC1000 (2020/03/27A)  To appoint a supplier for the provision of Free-Sanding Unit structures incorporating advertising display panels on MCC controlled public highways within Manchester City Centre.	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2020	Confidential contract report with recommendation	Leon Phillip, Contract and Commissioning Manager I.phillip@manchester.gov.uk
70 Oxford Street - Lease Renewal (2020/04/02A)  Renewal of a 10 year Lease of 70 Oxford Street for educational plus ancillary uses.	Chief Executive	Not before 1st May 2020	Heads of Terms and Delegated Approval authority report	Pippa Grice pippa.grice@manchester.gov.uk
Public Realm Improvements 2020/21 (2020/04/24B)  The approval of capital expenditure for a number of Public Realm improvements in the Piccadilly and Deansgate Wards.	City Treasurer (Deputy Chief Executive)	Not before 23rd May 2020	Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.go v.uk

Contract for the Provision of Mortuary and Post Mortem Services (2020/05/14A)	City Solicitor	Not before 1st Oct 2020	Repot and Recommendation	Mike Worsley mike.worsley@manchester.gov. uk
To approve the appointment of a provider to deliver the service following a tender exercise on behalf of HM Coroner				
Long Leasehold disposal of 30-32 Shudehill & 1-3 Nicholas Croft, M4 1FR (2020/05/22A)  To approve the acquisition of Freehold of 1-3 Back Turner Street and subsequent disposal of Long Leasehold of the same plus 30-32 Shudehill & 1-3 Nicholas Croft	Chief Executive	Not before 22nd Jun 2020	Briefing Note July 2019 and Augist 2019 and Delegated Authority approval	Pippa Grice pippa.grice@manchester.gov.uk
Progression of Chorlton Cycling & Walking scheme (2020/05/28A)  The approval of capital expenditure to progress the proposals through further development, detail design and progress Mayors	City Treasurer (Deputy Chief Executive)	Not before 26th Jun 2020	Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.go v.uk

Challenge Fund business cases for the whole route. Reimbursement for this expenditure will be from MCF (TfGM) via their development cost budget.				
Oldham Road cycling rout (2020/05/28B)  The approval of capital expenditure to enable a feasibility study for development of a segregated cycling route along Oldham Road A62 from Thompson Street to Queens Road (intermediate Ring Road).	City Treasurer (Deputy Chief Executive)	Not before 26th Jun 2020	Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.go v.uk
Manchester Cycleway (2020/05/28C)  The approval of capital expenditure for development costs for Manchester Cycleway scheme.	City Treasurer (Deputy Chief Executive)	Not before 26th Jun 2020	Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.go v.uk
Progression of Northern Quarter Walking and Cycling scheme (2020/05/28D)	City Treasurer (Deputy Chief Executive)	Not before 26th Jun 2020	Checkpoint 4 Business Case	Steve Robinson, Director of Highways steve.robinson@manchester.go v.uk

The approval of capital expenditure to progress the proposal through the Development Stage and detailed design. Funding provided by Manchester City Council in advance of reimbursement from Mayors Challenge Fund (TfGM) via their development cost budget.				
Schools Capital Maintenance Programme for 2020/21 Additional Works (2020/05/29A)  The approval of capital expenditure for a programme of work designed to address condition needs identified in the Council's estate of maintained schools, funded by a capital grant from the DfE.	City Treasurer (Deputy Chief Executive)	Not before 28th Jul 2020	Checkpoint 4 Business Case	Amanda Corcoran, Director of Education a.corcoran@manchester.gov.uk
Approval of spend against budget for development work for Housing Delivery Vehicle (2020/06/03A)	City Treasurer (Deputy Chief Executive)	Not before 2nd Jul 2020	Executive report and budget plan	Steve Sheen s.sheen@manchester.gov.uk

To approve expenditure for the development of the Housing Delivery Vehicle, including legal and professional fees.				
Disabled Facilities Grant (DFG) budget for 2020/21 (2020/06/16A)	City Treasurer (Deputy Chief Executive)	Not before 15th Jul 2020	Checkpoint 4 Business Case	Martin Oldfield m.oldfield@manchester.gov.uk
The approval of capital expenditure funded by DFG Grant allocation for home adaptations for people with disabilities.				
Framework agreement for the Provision of the Enforcement Agent Services for Council Tax and Non Domestic Rates (NDR); and Parking and Bus Lane Enforcement (2020/06/17A)	City Treasurer (Deputy Chief Executive)	Not before 1st Aug 2020	Report and Recommendation	Charles Metcalfe c.metcalfe@manchester.gov.uk, Mike Worsley mike.worsley@manchester.gov. uk
The appointment of Providers to provide Enforcement Agent Services for Council Tax and Non Domestic Rates (NDR); and Parking and				

Bus Lane Enforcement.				
Acquisition of Land at Red Bank (2020/06/25A)  The approval of capital expenditure for the Acquisition of land on Red Bank, Cheetham to support delivery of the Housing Infrastructure Fund Programme (HIF) in the Northern Gateway. The Land is required to provide access and new road construction to unlock key sites as part of the initial phases of development.	City Treasurer (Deputy Chief Executive)	Not before 24th Jul 2020	Checkpoint 4 Business Case and briefing note	Nick Mason n.mason@manchester.gov.uk
St Johns - Public Realm Budget Increase (2020/07/010A)  Approval to spend the budget Increase for the Public Realm Scheme for St Johns.	City Treasurer (Deputy Chief Executive)	Not before 30th Jul 2020	Report to The Executive 3 June 2020 - Capital Budget Update Report	Jared Allen j.allen4@manchester.gov.uk
Northwards Capital Programme 2020/21 - External Work (2020/07/01C)	City Treasurer (Deputy Chief Executive)	30 Jul 2020	Checkpoint 4 Business Case	Martin Oldfield m.oldfield@manchester.gov.uk
The approval of capital				

expenditure for the Northwards Housing 2020/21 Capital Programme – External Work to deliver essential health and safety work, security improvements and environmental improvements.				
Northwards Capital Programme 2020/21 - Internal Work (2020/07/01D)	City Treasurer (Deputy Chief Executive)	Not before 30th Jul 2020	Checkpoint 4 Business Case	Martin Oldfield m.oldfield@manchester.gov.uk
The approval of capital expenditure for the Northwards Housing 2020/21 Capital Programme Internal Work to deliver essential health and safety work, security improvements and environmental improvements.				
Northwards Capital Programme 2020/21 - Homeless Accommodation (2020/07/01E)	City Treasurer (Deputy Chief Executive)	Not before 30th Jul 2020	Checkpoint 4 Business Case	Martin Oldfield m.oldfield@manchester.gov.uk
The approval of capital				

expenditure for the Northwards Housing 2020/21 Capital Programme Homeless Accommodation to deliver reroofing and lift replacement at Woodward Court.				
Highways				
Framework for The Supply of Dense Bituminous Macadam (DBM) & Associated Products TC012 (2019/08/29B)  To appoint more than one supplier to a framework for the supply Dense Bituminous Macadam (DBM) & Associated	City Treasurer (Deputy Chief Executive)	Not before 1st Nov 2019	Confidential Report and Recommendation	Robert Kelk, Procurement Manager r.kelk@manchester.gov.uk
Products				
Hire of Highways Maintenance Plant Vehicles and Equipment TC1010 (2019/09/03B)	City Treasurer (Deputy Chief Executive)	Not before 1st Nov 2019	Confidential contract report with recommendation	Brendan Taylor b.taylor1@manchester.gov.uk
To seek approval to award a Framework to multiple suppliers who can deliver Highways Maintenance				

Plant Vehicles and equipment.				
Highways Investment Programme - Large Patching Programme (2019/10/02A)	City Treasurer (Deputy Chief Executive)	Not before 30th Oct 2019	Checkpoint 4 Business Case	Kevin Gillham k.gillham@manchester.gov.uk
The approval of capital expenditure for the purpose of Highways Investment Programme Patching Programme 2019/20 & 2020/21				
Car Park Management Services TC1054 (2019/11/04E)	City Treasurer (Deputy Chief Executive)	Not before 1st Sep 2020	Report and Recommendat	Danny Holden ion d.holden1@manchester.gov.uk
To appoint a supplier to provide Car Park Management Services				
Area 2 Upper Chorlton Road Highway Improvement Works (2020/04/09B)	Deputy City Treasurer	Not before 11th May 2020	Confidential Contract Repo with recommendation	steve.robinson@manchester.go
To seek approval to award a Contract to one supplier to undertake Highway Improvements works to provide segregated cycling facilities and improved				

pedestrians footways.									
Children and Families									
Extra Care - Russell Road LGBT Project 2019/03/01H  The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in the ownership of MCC.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Checkpoint 4 Business Case	Steve Sheen s.sheen@manchester.gov.uk				
Extra Care - Millwright Street Project 2018/03/01I  The approval of capital expenditure on the City's Extra Care Programme to develop new build extra care units which will be in the ownership of MCC.	City Treasurer (Deputy Chief Executive)	Not before 1st Mar 2019		Checkpoint 4 Business Case	Steve Sheen s.sheen@manchester.gov.uk				
Adults Social Care and Hea	Adults Social Care and Health								
TC1041 - TEC Phase 1 - Falls protection / Panic Alarm and GPS Tracking	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019		Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk				

(2019/08/23A)  To appoint a supplier to provide falls protection / panic alarms with GPS Tracking.				
TC1042 - TEC Phase 1 - Movement and Environmental Sensors that analyse and sense those at risk of falling (2019/08/23B)	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019	Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
To appoint a supplier to provide movement and environmental sensors that analyse and sense those at risk of falling				
TC1043 - TEC Phase 1 - Movement and Environmental Sensors that analyse movement patterns (2019/08/23C)	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019	Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
To appoint a supplier to provide movement and environmental sensors that analyse movement patterns.				
TC1044 - TEC Phase 1 - Movement and sensors	City Treasurer (Deputy Chief	Not before 1st Oct 2019	Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk

that allows remote physio (2019/08/23D)  To appoint a supplier to provide movement sensors to allow remote physio	Executive)			
TC1045 - TEC Phase 1 - Falls Prevention (2019/08/23E)  To appoint a supplier to provide specialist ICT equipment that prevents falls in the home	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019	Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
TC1046 - TEC Phase 1 - TEC Digital Platform (2019/08/23F)  To appoint a supplier to create a central database to collate and analyse the data received from the TEC devices.	City Treasurer (Deputy Chief Executive)	Not before 1st Oct 2019	Report and Recommendation	Nicky Parker n.parker@manchester.gov.uk
Education and Skills				
Q20347 Consultant for EYES data Migration. 2019/04/25A	City Treasurer (Deputy Chief Executive)	Not before 1st Jun 2019	Report and Recommendation	John Nickson j.nickson@manchester.gov.uk

Contract is to support Manchester City Counci the migration of their	I with			
Education Management System away from Capi				
towards the Liquidlogic I solution.				

## 4. Resources and Governance Scrutiny Committee - Work Programme - September 2020

Tuesday 1 September 2020, 10.00am (Report deadline Thursday 20 August 2020) ** To take account of the August Bank Holiday						
Items To Be Confirmed						
Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments		
Overview report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson			

Tuesday 6 October 2020, 10.00am				
(Report deadline Friday 25 September 2020)				

## **Items To Be Confirmed**

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Overview report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	

Tuesday 3 November 2020, 10.00am	
(Report deadline Friday 23 October 2020)	)

## **Items To Be Confirmed**

Item	Purpose	Executive Member	Strategic Director / Lead Officer	Comments
Overview report	The monthly report includes the recommendations monitor, relevant key decisions, the Committee's work programme and any items for information.		Mike Williamson	